

NOTICE

Request for Proposals for Special Advisory Counsel

Bid Number: 10052012DDOI

Bid Closing: October 5, 2012; 2:00 p.m. EST

The Delaware Department of Insurance (“DOI”) is issuing this Request for Proposals (“RFP”) for the State of Delaware. The DOI seeks to engage a law firm to act as Special Advisory Counsel (“Advisory Counsel”) in connection with a pending Rate Hearing before the DOI. The DOI consists of four divisions: (1) Bureau of Company Examination, Rehabilitation & Guaranty; (2) Consumer Services & Investigations Division; (3) Producer Licensing & Continuing Education Division; and (4) the Fraud Prevention Bureau. The DOI is tasked with ensuring reliable insurance coverage at reasonable rates for Delaware consumers. The DOI anticipates that, after conducting interviews, it will select a firm to act as Advisory Counsel to assist the DOI and its in-house counsel in preparation for an upcoming workers compensation rate hearing.

Please note the due dates listed below. The RFP is available at the following web sites:

at the Attorney General’s website at <http://attorneygeneral.delaware.gov>; and
the State of Delaware website at <http://bids.delaware.gov>

Please submit all questions and requests for information to:

Cynthia L. Collins
Deputy Attorney General
Carvel State Building
820 N. French Street, 6th Floor
Wilmington, Delaware 19801
Direct Dial: (302) 577-8405
Fax: (302) 577-6630
Email: Cynthia.Collins@state.de.us

RFP Schedule

ID	Date/Time	Activity
1	October 1, 2012	Request for Proposal issued, posted on the State’s website at http://bids.delaware.gov and the Attorney General’s website at http://attorneygeneral.delaware.gov .
2	October 5, 2012; 2:00 p.m. EST	RFP Response due date
3	October 9, 2012	Begin Vendor Interviews (subject to change)
4	October 10, 2012	Begin Negotiations (subject to change)